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## Paying Your Cycle Canada Event Fees

**Cheque or Money Order:** We accept personal cheques or money orders in Canadian dollars.

**Credit Cards:** We accept Visa or MasterCard. We are unable to accept American Express.

**Electronic Payments within Canada (Interac e-Transfer):** Interac is a clearing system that banks use for debit cards. That system also can be used to transfer funds from your bank account directly into a Cycle Canada account. Interac e-Transfer can only be used if you bank online. It should be a standard option, if available to you. Major Canadian banks and some credit unions all use the Interac e-Transfer system. Contact your bank if you have questions about registering for Interac e-Transfer.

To pay your Cycle Canada fees through Interac e-Transfer, sign on to your online banking account and use the transfer funds process. Enter the amount being transferred. Select the Interac e-Transfer option. You will need to give a name and e-mail address for the destination of those funds. For the name, use Cycle Canada, The Veloforce Corporation. Use admin@CycleCanada.com for the e-mail address. Next, you will need to provide a security question and answer. We need to agree in advance on the question and answer because we use the answer as a password to confirm that you have authorized a transfer of funds to us. For the question, please use *‘Surname and last four digits of my home phone number as listed on my registration application?’* For the answer please use this format — *SurnameXXXX*. An example of that answer is *Smith1234*. Note that there is no space between the name and the four digits. Your bank’s Interac e-Transfer form should have a personal message box where you can send us a memo. Please do **not** include your name or phone number in that message box to avoid problems in case an e-mail goes astray. The message box can be left blank. You should be prompted to press a “Confirm” button to complete your side of the transaction.

**Electronic Payments from outside Canada (Wire Transfers):** Wire transfers are done through SWIFT (Society for Worldwide Interbank Financial Telecommunication). When sending a wire transfer to Cycle Canada, you must **specify that settlement will be in Canadian dollars**. That means your bank and our bank must be part of SWIFT and the Continuous Linked Settlement (CLS) foreign exchange clearing system. A directory of CLS banks is at: [cls-group.com/ABOUT/COMMUNITY/Pages/CLSMembers.aspx](http://cls-group.com/ABOUT/COMMUNITY/Pages/CLSMembers.aspx)

Below are the details your bank will need in order to send a wire transfer to us. Contact us before going to your bank and we will provide you with details you will need about our bank.

<b>BANK:</b> Contact Cycle Canada for bank and branch address details		
<b>BANK #:, TRANSIT # &amp; ACCOUNT #:</b> Contact Cycle Canada	<b>SWIFT CODE:</b> ROYCCAT2	<b>U.S. ABA#:</b> 021000021
<b>BENEFICIARY:</b> Contact Cycle Canada		
<b>TELEPHONE NUMBERS:</b> Cycle Canada voice, 705-434-1100; (Contact Cycle Canada for bank numbers)		
<b>INTERNATIONAL BANK ACCOUNT NUMBER (IBAN):</b> Not used in Canada. Leave space blank, if your bank asks for an IBAN.		